



Mitt Romney
Governor

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Lieutenant Governor

The Commonwealth of Massachusetts

Department of Public Safety

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Robert C. Haas
Secretary

Thomas G. Gatzunis, P.E.
Commissioner

April 20, 2006

Dear Applicants for a Security Systems Contractor License or Certificate of Clearance:

This is to notify you of a change in address for all submissions of applications for:

- 1) Licensure as a security systems contractor pursuant to G.L. c. 147 § 58;
- 2) A certificate of clearance to work for a security systems contractor pursuant to c.147 § 60.

Effective immediately, ALL applications **MUST** be submitted directly to the **Department of Public Safety** as follows:

Commonwealth of Massachusetts
Department of Public Safety
c/o Director of Regulated Activities
1 Ashburton Place, Room 1301
Boston, MA 02108

This applies to both initial and renewal applications.

The new submission address is a change from past submissions which were formerly made to the Board of State Examiners of Electricians at the Division of Professional Licensure.

Documents which are required for the processing of the applications include the following:

- ✓ A completed application form.
- ✓ A check made payable to the Commonwealth of Massachusetts.
- ✓ A completed CORI Request Form provided with the application.
- ✓ A legible copy of a photo identification bearing the applicant's signature.
- ✓ A legible copy of the applicant's current Massachusetts electrician's license(s) as applicable. (General Law chapter 141 § 1A requires that all persons, firms or corporations entering into, engaging in, or working at the business or occupation of installing security system purposes, must be licensed by the state examiners of electricians.)

The Department will not process the application unless all of the above listed documents are provided.

Sincerely,

Thomas G. Gatzunis, P.E., C.B.O.
Commissioner